

**REGULAR COUNCIL MEETING
FEBRUARY 27, 2018**

PRESIDING: MAYOR JOSEPH MORENZ

PRESENT: GALLO, DARCY, COX, WILSON, SNYDER, THOMAS
ABSENT:

THE REGULAR MEETING ON FEBRUARY 27, 2018 WAS CALLED TO ORDER AT 6:30 PM WITH MAYOR MORENZ PRESIDING.

COUNCIL PRESIDENT GALLO OPENED THE MEETING WITH PRAYER FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

MINUTES REGULAR MEETING FEBRUARY 13, 2018

WILSON MADE THE MOTION TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON 2/13/18
THOMAS 2ND
ALL AYES , DARCY ABSTAINED
MOTION PASSED

APPROVAL OF BILLS

GALLO MADE THE MOTION TO APPROVE THE PAYMENT OF THE BILLS IN THE AMOUNT OF \$23,140.62.
WILSON 2ND
ALL AYES
MOTION PASSED

GALLO MADE THE MOTION TO APPROVE PAYROLL FOR PPE 2/10/18 IN THE AMOUNT OF \$46,250.11
THOMAS 2ND
ALL AYES
MOTION PASSED

GUEST (S)

BRENDA KLINE GRAND MATRON OF IVA CHAPTER 311 WAS PRESENT AT THE MEETING. MS KLINE EXPLAINED THAT THE THEME FOR THE ENTIRE EASTERN STAR ORGANIZATION THIS YEAR IS "MAKE A DIFFERECE MAKE IT HAPPEN". THE LOCAL CHAMPER IS MAKING A \$500.00 DONATION TO THE POLICE DEPARTMENT TO BE USED FOR PURCHASING A NEW RADIO FOR THE 2018 CRUISER ON ORDER. THE FIRE DEPARTMENT ASSOCIATION RECEIVED A \$500.00 DONATION TO BE USED TO PURCHASE SMOKE DETECTORS TO BE DISTRBUTED TO RESIDENTS WITH ANY REMAINING MONIES TO BE USED AS THEY DESIRE. COUNCIL, CHIEF ABRAHAM, DOUG ROHM AND MARK HALL OF THE FIRE DEPARTMENT THANKED THE EASTERN STARS FOR THEIR GENEROUS DONATIONS.

OLD BUSINESS:

RE: DOG PARK

COUNCIL MAN WILSON EXPLAINED HE HAD ASKED FOR THIS TO STAY ON THE AGENDA FOR CLARIFICATION ON WHAT IS HAPPENING WITH THE DOG PARK IDEA. MAYOR MORENZ SAID THAT THE VILLAGE IS WAITING ON THE PARK DISTRICT BOARD TO PROVIDE THE VILLAGE A MEMORANDUM OF UNDERSTANDING (MOU) ON THEIR CONDITIONS FOR THE VILLAGE TO USE THE LAND BEHIND THE PARKS DISTRICT BUILDING AT THE END OF NORTH JEFFERSON ST, TO DATE THE VILLAGE HAS NOT RECEIVED ANYTHING FROM THE PARK BOARD. MR WILSON POINTED OUT THAT AT THE DEC 12, 2017 MEETING THE COUNCIL MOVED TO PROCEED IN HAVING THE DOG PARK AT THE LOCATION ON N JEFFERSON ST. THE MOTION ON DEC 12, 2017 WAS TO HAVE MRS BLACKBURN MOVE FORWARD ON BEHALF OF THE VILLAGE TO BEGIN THE PAPERWORK TO USE THE LAND BEING OFFERED BY THE PARKS DISTRICT BOARD. MR WILSON STATED THAT THE VILLAGE NEEDS TO DECIDE WHAT THEY ARE GOING TO DO WITH THIS SINCE THERE IS AN EAGLE SCOUT PROJECT INVOLVED, THE FENCE COMPANY HAS ALREADY MEASURED FOR THE DOG PARK AND THE PARK DISTRICT HAS MET WITH DANA CONCERNING THE CONDITIONS. MAYOR MORENZ STATED THAT AGAIN TO DATE NO CONDITIONS HAVE BEEN BROUGHT TO COUNCIL FOR THE MOU AND THERE IS NO DISCUSSION TO BE HAD ON THE CONDITIONS UNTIL SOMETHING IS RECEIVED FROM THE PARKS BOARD. SOLICITOR BICKERTON SAID SHE HAS SPOKEN WITH KRISTA PEDICORD WHO IS THE LEGAL REPRESENTIVE FOR THE PARKS DISTRICT AND MR WILSON WHO IS INVOLVED IN BOTH THE PARKS DISTRICT BOARD AND VILLAGE COUNCIL BUT SHE DOES NOT HAVE ANY TERMS TO BEGIN THE PROCESS OF DEVELOPING THE MOU. SOLICITOR BICKERTON WOULD LIKE TO KNOW IF THE VILLAGE IS SERIOUS ABOUT THE CURRENT LOCATION BEING DISCUSSED. COUNCIL PRESIDENT GALLO BROUGHT UP THE FACT THAT DURING THE COUNCIL COMMITTEE OF THE WHOLE MEETING THE TOPIC OF THE DOG PARK WAS DICUSSED. THERE WERE CONCERNS WITH HAVING THE DOG PARK AT THE PARK BOARDS LOCATION DUE TO SAFETY ISSUE AND HAVING A NEW PIECE OF PROPERTY FOR THE VILLAGE TO MAINTAIN. WHY DO THIS WHEN WE HAVE A LOCATION AT THE POOL THAT MAY BE ABLE TO BE USED. MR GALLO POINTED

OUT THAT MR COX WAS GOING TO LOOK AT THE AREA TO WHICH HE HAS AND FEELS THIS AREA COULD BE CONSIDERED FOR THE DOG PARK. AFTER SOME MORE DISCUSSION ON WHAT NEEDS TO BE DONE AND WHERE THE DOG PARK SHOULD BE LOCATED.

SNYDER MADE THE MOTION TO WITHDRAW FROM CONSIDERATION FOR THE DOG PARK THE LOCATION ON THE LAND BEING OFFERED BY THE PARKS DISTRICT BOARD AT THE S JEFFERSON ST LOCATION.

THOMAS 2ND

ALL AYES WITH WILSON ABSTAINING
MOTION PASSED

MR WILSON COMMENTED THAT I HOPE THE VILLAGE DECIDES TO USE THE PROPERTY AT THE PARK BECAUSE HE DOES NOT FEEL THE PARKS DISTRICT BOARD WILL SAY "WELCOME BACK" TO THE VILLAGE.

RE: FIRE STATION ROOF REPAIR

COUNCIL MAN COX HAS NOT RECEIVED A NEW QUOTE FROM SCI ROOFING AS OF YET. MR GALLO ASK IF THERE HAD BEEN ANY MORE DISCUSSION ON ADDING A PEAKED FALSE ROOF OVER THE RUBBER ROOFING FLAT AREA. MR COX INDICATED THAT AT THE MEETING LAST WEEK WITH CENTER AND ELKRUN TOWNSHIPS SOME CONTRACTORS HAD BEEN ASKED IF THIS WOULD WORK. THOSE ASKED SAID THEY WOULD NOT RECOMMEND IT, IT WILL BE BEST TO REPAIR/PATCH WHAT WAS THERE.

RE: PAPERLESS PACKETS

A QUOTE FOR 13 LENOVA THINKPADS AND CASES WERE PRESENTED TO COUNCIL IN THEIR PACKETS AT A COST OF \$211.00 FOR THE THINKPAD AND \$43.00 FOR THE PROTECTIVE CASE WITH ESTIMATED SHIPPING OF \$100.00. COUNCIL WOMAN THOMAS STATED THAT SHE HAS SOME CONCERNS ABOUT THE PAPERLESS PACKETS AND WHAT IS NEEDED. SHE FEELS THAT THE VILLAGE NEEDS TO DECIDE WHAT THESE THINKPADS WILL BE USED FOR AND IF THE SYSTEM IS ENOUGH. DISCUSSION FOLLOWED ON HOW THE PAPERLESS PACKET WILL BE EMAIL DRIVEN WHERE THE PACKET WILL BE SENT IN A PDF FORMAT TO EACH COUNCIL MEMBER. THERE WAS DISCUSSION ALSO ON EMAIL ADDRESSES AND HOW THE VILLAGE DOES NOT HAVE ITS OWN DOMAIN FOR EMAIL ADDRESSES. MS BICKERTON STATED THAT NOT LONG AGO SOMEONE SHE REACHED OUT TO ASK WHY SHE WAS USING A GMAIL ACCOUNT AS THE VILLAGE SOLICITOR TO WHICH SHE EXPLAINED THE VILLAGE DOES NOT HAVE ITS OWN DOMAIN. SHE ALSO EXPLAINED THAT IF THE THINKPADS ARE PURCHASED IT IS EASIER FOR EACH COUNCIL MEMBER OR WHOEVER FROM THE VILLAGE HAS ONE TO DISTINGUISH PERSONAL WORK FROM VILLAGE WORK WHICH HELPS WITH THE SUNSHINE LAW AND PUBLIC RECORDS. IT IS NOT REQUIRED TO HAVE SEPARATE DEVICES BUT IT IS RAISES NO QUESTIONS ON THOSE ITEMS. THIS ITEM WAS TABLED UNTIL MORE INFORMATION CAN BE OBTAINED ON SETTING UP EMAILS WITH THE SAME DOMAIN FOR ELECTED OFFICIALS.

RE: 2ND NOTICE LETTER FOR BUILDING MAINTENANCE CODE ORDINANCE

MAYOR MORENZ INFORMED COUNCIL THAT HE AND ZONING INSPECTOR ZACH BARKLEY HAVE JUST FINISHED THE 2ND NOTICE LETTER FOR THE NEW BUILDING MAINTENANCE CODE. THE LETTERS WERE SIGNED YESTERDAY AND WILL BE MAILED OUT.

NEW BUSINESS

RE: EAGLES DONATION

MAYOR MORENZ INFORMED COUNCIL THAT THE EAGLES HAD A CHILI COOKOFF WHERE HE AND CHIEF ABRAHAM SERVED AS JUDGES. THE COOKOFF WAS A SUCCESS; THE EAGLES WHO HAVE ALWAYS SUPPORTED THE VILLAGE DONATED A \$1000.00 EACH TO THE POLICE AUXILIARY, FIRE ASSOCIATION AND THE WILLOWGROVE PARK BRIDGE FUND. COUNCIL THANKED THE EAGLES FOR THEIR CONTINUED SUPPORT.

RE: TRANSFER

GALLO MADE THE MOTION TO TRANSFER \$20,000.00 FROM THE GENERAL (1000) TO THE STREET FUND (2011)
SNYDER 2ND

ALL AYES
MOTION PASSED

RE: 2018 CHIP AND SEAL PROGRAM

THE STREET COMMITTEE WILL MEET TUESDAY MARCH 6TH AT 5:00 PM TO DISCUSS THE 2018 CHIP AND SEAL PROGRAM.

RE: SALT BIN ROAD

MR OLIVER GAVE TO COUNCIL IN THEIR PACKETS A QUOTE FOR \$3,200.00 FOR GRAVEL AND ANOTHER \$3,600.00 TO HAUL FROM PHOENIX SERVICES IN WEIRTON WV TO MAKE A DRIVE WAY AT THE VILLAGE PROPERTY ON SR 154 WHERE THE SALT BIN BUILDING IS LOCATED. COUNCIL MAN COX QUESTIONED IF THE DRIVE WOULD BE A CIRCULAR DRIVE, IT WILL HAVE ACCESS TO BOTH ENDS OF THE SALT BIN BUILDING. MR COX BELIEVES THAT THIS CAN BE BUILT WITH SOME EXISTING MATERIALS THE VILLAGE HAS SITTING AROUND. THERE IS PLENTY OF OLD CONCRETE PIECES THAT COULD BE BROKEN UP AND LAID IN THE AREA FOR THE DRIVE ONCE THE GRASS IS REMOVED ON THE NEWER PART. BY LAYING THIS MATERIAL NOW IT CAN BE DRIVEN OVER FOR AWHILE THAN ADD MORE AND EVENTUALLY IT WILL BE WORKED INTO THE GROUND AND THE MUD WILL BE GONE. ONCE THIS IS COMPLETED THERE IS A HUGE PILE OF GRINDINGS THE VILLAGE HAS SITTING DOWN AT THE GARAGE THAT COULD BE PUT OVER TOP OF THE CONCRETE THAT WAS PLACED DOWN AS THE START OF THE BASE. AFTER SOME DISCUSSION MR OLIVER WAS INSTRUCTED TO CONSTRUCT THE REQUESTED SALT BIN ROAD USING THE MATERIALS THE VILLAGE HAS SITTING AROUND.

RE: EXECUTIVE SESSION

THOMAS MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR PERSONNEL TO CONSIDER HIRING AND PROMOTION IN THE POLICE DEPARTMENT.

COUNCIL MAN COX ASKS THAT IF BEFORE THEY ADJOURNED INTO EXECUTIVE SESSION DID THE FIRE DEPARTMENT HAVE ANYTHING FOR COUNCIL. DOUG ROHM AND MARK HALL WERE PRESENT AT THE MEETING. THEY TOLD COUCNIL THAT PEARCE FIRE TRUCKS HAD BEEN TO THE STATION TO DISCUSS THE NEW TRUCK QUOTE, AFTER SOME REVIEW THERE WERE THINGS TAKEN OFF THE TRUCK THAT ARE NECESSARILY NOT NEEDED BUT WERE WANTED. THIS INITIAL REVIEW CUT THE COST OF THE TRUCK BY APPROXIMATELY \$150,000.00. THE ASSOCIATION WITH THE \$1,000.00 DONATION FROM THE EAGLES PURCHASED A USED SET OF JAWS OF LIFE FROM THE NEGLEY FIRE DEPARTMENT. THE NEXT OFFICERS MEETING WILL BE MARCH 14TH AT 7PM. COUNCIL THANKED THEM FOR THE UPDATE AND COMING TO THE MEETING.

GALLO 2ND THE MOTION FOR THE EXECUTIVE SESSION
A ROLL CALL VOTE FOLLOWED

ALL AYES
MOTION PASSED

THE MEETING ADJOURNED AT 7:05 PM FOR EXECUTIVE SESSION.

SNYDER MADE THE MOTION TO RECONVENE THE MEETING AT 7:31 PM FROM EXECUTIVE SESSION.
GALLO 2ND
A ROLL CALL VOTE FOLLOWED

ALL AYES
MOTION PASSED

GALLO MADE THE MOTION WITH REGRET TO ACCEPT THE RESIGNATION OF LT JOHN HANCOCK WHO HAS SERVED THE VILLAGE FOR 31 YEARS FOR PERSONAL REASONS.
THOMAS 2ND

ROGER AND ALL OF COUNCIL THANKED LT HANCOCK FOR HIS SERVICE AND WISHED HIM WELL.
ALL AYES
MOTION PASSED

FISCAL OFFICER'S REPORT

THE FINANCIAL REPORT WAS DISTRIBUTED TO COUNCIL IN THEIR PACKETS. MS WONNER EXPLAINED THAT ON THE FUND SUMMARY REPORT IN THE CEMETERY ENDOWMENT FUND (2902) THE FUND IS SHOWING A CURRENT \$20.00 LOSS FOR MONTH TO DATE REVENUE. MS WONNER POINTED OUT THAT THIS ENTRY IS FROM A RECEIPT THAT WAS POSTED IN THE FUND THAT SHOULD HAVE BEEN POSTED IN CEMETERY BUILDING AND MAINTENANCE FUND. WHEN THE RECEIPT WAS READJUSTED THIS CAUSED THE NEGATIVE IN THE FUND BECAUSE THERE HAVE NOT BEEN MANY RECEIPTS INTO THE ENDOWMENT FUND TO DATE THE NEGATIVE LOSS HAS NOT CLEARED OUT.

SNYDER MADE THE MOTION TO APPROVE THIS REPORT.
THOMAS 2ND

ALL AYES
MOTION PASSED

MAYOR'S MONTHLY REPORT

THERE WAS NO MAYOR'S FINANCIAL REPORT THIS MEETING.

POLICE DEPARTMENT REPORT

THERE WAS NO POLICE REPORT THIS MEETING.

STREET DEPARTMENT REPORT

MR OLIVER DISTRUBUTED ONE PAGE OF HIS REPORT IN COUNCIL PACKETS AND INDICATED THAT THE OTHER PAGES WERE PLACED IN FRONT OF THEIR SEATS BEFORE THE MEETING STARTED.

COUNCIL MAN WILSON QUESTIONED WITH ALL THE RAIN IF THERE WAS ANY FLOODING IN THE GARAGE. MR OLIVER EXPLAINED THAT EVERYTIME THERE IS A HARD RAIN SOME WATER DOES COME INTO THE ADDITION AND RUNS TOWARDS THE MAN DOOR. MR WILSON QUESTIONED IF THERE IS FLOOD INSURANCE ON THE BUILDING. MS WONNER EXPLAINED THAT THERE IS INSURANCE ON THE BUILDING ITSELF INCLUDING THE ADDITION AND ALL CONTENTS LISTED ON THE STREET INVENTORY REPORT ON THE INSURANCE POLICY. MS WONNER DID NOT WANT TO SPEAK ON THE EXACT COVERAGE OF THE FLOOD INSURANCE PART OF THE INSURANCE WITHOUT LOOKING AT THE POLICY. MS WONNER TOLD COUNCIL THAT WITH THE 100 YEAR FLOOD IN 2004 THERE SOME CHANGES TO THE FLOOD COVERAGE AND WITHOUT REVIEWING IT SHE DID NOT FEEL COMFORTABLE SPEAKING ON IT. MR WILSON ASKS ABOUT THE FLOOD TO WHICH HE WAS TOLD THAT THE ENTIRE AREA WHERE THE GARAGE IS LOCATED WAS UNDER WATER WITH THE CURRENT STREET GARAGE BEING UNDER WATER. THIS FLOOD IS WHAT PROMPTED THE CHANGE TO THE INSURANCE THROUGH FEMA REGULATIONS. COUNCIL MAN GALLO STATED THAT WITH THE FLOOD THE BUILDING NOT USEABLE THIS IS WHEN THE VILLAGE ENTERED INTO A RENTAL AGREEMENT WITH THE PARKS DISTRICT BOARD TO RENT THEIR BUILDING AT THE END OF S JEFFERSON ST WHICH WAS VACANT. HE ALSO DOES NOT WANT TO SPEAK ON THE EXACT FLOOD COVERAGE BUT BELIEVES THERE IS NOT FLOOD INSURANCE ON THE BUILDING BECAUSE OF THE 2004 FLOOD AND FEMA REQUIREMENTS. COUNCIL MAN COX ASK IF THE BUILDING WAS CONDEMMENED, NO THE BUILDING WAS NOT THE VILLAGE JUST AT THE TIME DECIDED TO RELOCATE IN THE HOPE OF PURCHASING THE BUILDING FROM THE PARKS DISTRICT THAT DID NOT WORK OUT.

COUNCIL MAN COX ASKS MR OLIVER TO EXPLAIN THE CLEANING ACTIVITIES THAT THE DEPARTMENT HAS BEEN DOING. MR OLIVER EXPLAINED THAT THEY HAVE CLEANED UP AROUND THE GARAGE AND CREEK AREA WHILE DOING THIS HE HAS FOUND MANY THINGS THAT HAVE BEEN BURIED OVER THE YEARS. THE CLEAN UP HAS ALSO CREATED SOME SCRAP THAT NEEDS TO BE HAULED AWAY. MR OLIVER WILL BE TAKING THE SCRAP FROM THE STREET AND WATER DEPARTMENT TO THE SCRAP YARD. THERE IS AN OLD PLOW BEHIND THE WATER DEPARTMENT GARAGE THAT IS BELIEVED TO HAVE BEEN OFF OF A TRUCK THAT BURNT IN THE WATER GARAGE FIRE IN THE LATE 90'S. MR COX WOULD LIKE TO TAKE THIS WITH THE PERMISSION OF THE BPA AND RESTORE IT TO BE USED ON ONE OF THEIR TRUCKS FOR A BACK UP PLOW OR AN ALLEY PLOW NEXT YEAR. CAROL PETRACKOFF AND BILL HOOVER WHO WERE PRESENT AT THE MEETING HAD NO ISSUE WITH THIS MS WONNER IS GOING TO CHECK INTO TO LIGHT BULBS AND FIXTURES THAT WERE SENT TO BE SOLD AT THE KIKO AUCTION. MR OLIVER INCLUDED IN THE PACKET FOR AN FYI THE COST OF MAKING A ONE MONTH RUN WITH THE LEAF MACHINE THAT HE ESTIMATED TO BE \$6,103.40 TO THE COST OF PURCHASING 10000 LEAF BAGS AT FOR \$3,940.00 THIS WOULD ALLOW EACH HOME TO HAVE 10 BAGS. MR COX FEELS THAT THE VILLAGE NEEDS TO LOOK AT FIXING THE CURRENT MACHINE AND SINCE WE ARE TREE CITY USA IT SHOULD STILL BE AVAILABLE FOR USE NO MATTER WHAT IS DECIDED ON PICK UP OR BAGGING.

THOMAS MADE THE MOTION TO APRPOVE THE STREET DEPARTMENT REPORT
WILSON 2ND

ALL AYES
MOTION PASSED

PARKS REPORT

THERE WAS NO REPORT THIS MEETING.

ZONING REPORTS

THE MOST RECENT ZONING APPLICATIONS WERE GIVEN TO COUNCIL FOR INFORMATIONAL PURPOSES.

MISC

COUNCIL MAN WILSON STATED WINE AROUND TOWN WAS VERY WELL RECEIVED. SUSAN SHANK FROM THE CHAMBER WAS PRESENT SHE ESTIMATED THAT APPROXIMATELY \$2,000.00 WAS RAISED AND THEY ARE ALREADY PLANNING ANOTHER EVENT OF THE SAME KIND FOR NEXT YEAR. MR WILSON STATED THAT HE SPOKE WITH A COUPLE DIFFERENT PEOPLE WHO HAVE SAID THEY WOULD LIKE TO BRING THEIR BUSINESS TO LISBON. MS SHANK COMMENTED ON HOW NICE IT WAS TO HAVE THE BUZZ AROUND TOWN ON A SATURDAY AFTERNOON. THE CHAMBER IS PLANNING ITS NEXT EVENT THE EVENT AND DATE WILL BE ANNOUNCED WHEN THEY HAVE MORE.

COUNCIL MAN WILSON SAID THAT IS THAT TIME TO START WORKING ON THE COMMUNITY GARDEN. THERE IS PLENTY OF SPACE AVAILABLE IF ANYONE IS INTERESTED THEY SHOULD CALL.

MR WILSON ALSO STATED THAT JOSH EMANUELSON WAS UNABLE TO ATTEND THE MEETING BUT THAT HE HAD SPOKE WITH BOTH THE EPA AND THE OHIO EPA THEY HAVE NO ISSUES WITH PLANTING TREES ALONG THE BANK OF THE CREEK AT WILLOWBROOK. MR GALLO SAID THERE IS SOME CLEAN UP THAT WOULD NEED TO BE DONE BEFORE ANY PLANTING, THE STREET DEPARTMENT HAS ALREADY STARTED. MR WILSON WILL ATTEND THE NEXT SHADE TREE MEETING TO DISCUSS THE PLANTING WITH THE SHADE TREE COMMISSION.

WITH NOTHING FURTHER TO COME BEFORE THIS REGULAR COUNCIL MEETING ON FEBRUARY, 27, 2018 THE MEETING ADJOURNED AT 8:05 PM.

MAYOR JOSEPH MORENZ

ATTEST:

TRACEY WONNER FISCAL OFFICER