

**REGULAR COUNCIL MEETING  
JANUARY 23, 2018**

**PRESIDING:** MAYOR JOSEPH MORENZ

**PRESENT:** GALLO, DARCY, COX, WILSON, SNYDER,  
THOMAS

**ABSENT:**

THE REGULAR MEETING ON JANUARY 23, 2018 WAS CALLED TO ORDER AT 6:30 PM WITH MAYOR MORENZ PRESIDING.

COUNCIL PRESIDENT GALLO OPENED THE MEETING WITH PRAYER FOLLOWED BY THE PLEDGE OF ALLEGIANCE.

**MINUTES REGULAR MEETING JANUARY 9, 2018**

SNYDER MADE THE MOTION TO APPROVE THE MINUTES FROM THE REGULAR MEETING ON 1/9/18  
WILSON 2ND

ALL AYES  
MOTION PASSED

**APPROVAL OF BILLS**

GALLO MADE THE MOTION TO APPROVE THE PAYMENT OF THE BILLS IN THE AMOUNT OF \$13,540.36 AND  
PAYROLLS FOR PPE 1/13/18 IN THE AMOUNT OF \$50,330.32

SNYDER 2ND

ALL AYES  
MOTION PASSED

**GUEST (S)**

COUNCIL MEMBER COX ACKNOWLEDGED THE MEMBERS OF THE FIRE DEPARTMENT (GILBERT FLORY, DOUG ROHM, JUSTIN AND ADAM MCCULLOUGH) WHO WERE IN ATTENDANCE. MR COX REPORTED THAT HE HAD SPENT SOMETIME AT THE FIRE DEPARTMENT ON SATURDAY, DURING HIS VISIT HE LOOKED AT THE ROOF. IT WAS BROUGHT TO HIS ATTENTION THAT THE ROOF NOT ONLY WAS LEAKING IN THE OFFICE AREA BUT ALSO IN THE GARAGE AREA. MR COX WOULD LIKE TO HOLD OFF ON THE QUOTES FOR THE ROOF REPAIR IN ORDER TO CONTACT THOSE WHO RESPONDED TO SEE IF THEY WOULD LOOK AT THE OTHER AREA. HE BELIEVES THE AREA OVER THE GARAGE IS MORE REPAIRS AROUND VENTS BUT WOULD LIKE THAT VERIFIED AND A PRICE TO REPAIR BEFORE AWARDING ANY CONTRACT TO REPAIR. COUNCIL AGREED TO TABLE THE AWARDING OF THE CONTRACT FOR THE ROOF REPAIR. MR COX COMMENTED THAT WHILE THERE HE NOTICED A FEW OTHER THINGS ABOUT GENERAL CLEAN UP THAT HE WOULD LIKE TO SEE DONE. MR COX PLANS ON ATTENDING THE FIRE MEETING ON WEDNESDAY EVENING.

**ELECT PRESIDENT OF COUNCIL**

MAYOR MORENZ STATED THAT AT THE PREVIOUS COUNCIL MEETING THERE WAS NOT A PRESIDENT OF COUNCIL ELECTED. SNYDER MADE THE MOTION TO ELECT ROGER GALLO AS PRESIDENT OF COUNCIL. DARCY 2ND THIS MOTION. DURING DISCUSSION WILSON MADE THE MOTION TO ELECT DAWN THOMAS PRESIDENT OF COUNCIL. COX 2ND THIS MOTION.

A ROLL CALL VOTE WAS TAKEN WITH THE FOLLOWING VOTES:

GALLO ABSTAIN  
DARCY GALLO  
COX THOMAS  
WILSON THOMAS  
SNYDER GALLO  
THOMAS ABSTAIN

WITH THE TIE VOTE MAYOR MORENZ WAS ASK TO VOTE TO BREAK THE TIE. MAYOR MORENZ VOTED FOR GALLO. COUNCIL MEMBER GALLO WILL SERVE AS COUNCIL PRESIDENT FOR THE 2018 YEAR.

**OLD BUSINESS:**

**RE: VACANT BUILDING ORDINANCE**

COUNCIL MEMBER WILSON AGAIN EXPRESSED HIS CONCERNS ABOUT THE VACANT BUILDING ORDINANCE. SOLICITOR BICKERTON STATED THAT SHE HAS SPOKEN WITH BOTH MAYOR MORENZ WHO WANTED SOME CHANGES IN THE ORDINANCE BEFORE THE 3RD READING AND COUNCIL MEMBER WILSON WHO HAD CAME TO HER OFFICE ONE DAY LAST WEEK AND EMAILED SEVERAL TIMES ON SATURDAY WITH HIS CONCERNS. MS BICKERTON MENTIONED THAT SHE IS NOT SURE WHICH WAY COUNCIL WOULD LIKE HER TO PROCEED WITH THIS ORDINANCE. THE CHANGES MR WILSON ARE REFERRING TO MAKING ARE DIFFERENT THAN WHAT THE PREVIOUS COUNCIL HAD TOLD HER AFTER SPENDING SEVERAL MONTHS RESEARCHING AND WRITING AN ORDINANCE COUNCIL HAD WANTED TO ACCOMPLISH WHAT THE PURPOSE OF THE ORDINANCE WAS INTENDED. MR WILSON WOULD LIKE TO HAVE LEASEE REMOVED FROM THE LANGUAGE MS BICKERTON FEELS THIS DEFEATS THE PURPOSE THAT COUNCIL HAD INTENDED FOR THE ORDINANCE. MR WILSON EXPRESSED MANY OF THE SAME CONCERNS AS THE PREVIOUS MEETING. MAYOR MORENZ REMINDED THOSE IN ATTENDANCE THAT THE PURPOSE OF THE ORDINANCE IS TO HOLD OWNERS OF THE BUILDINGS IN TOWN ACCOUNTABLE FOR THE CONDITION AND USE OF THEIR BUILDINGS. SUSAN SHANK LISBON CHAMBER QUESTIONED IF IT WAS THE RESPONSIBILITY OF SOMEONE RENTING THE BUILDING TO NOTIFY THE VILLAGE WHEN THE BUILDING BECOMES VACANT. THIS IS NOT THE CASE THE VILLAGE WILL BEGIN THE PROCESS TO ISSUE A NOTICE OF VACANCY, SOMETHING THAT ALL OF COUNCIL AGREES WILL NOT BE DONE THE MINUTE SOMEONE VACANTS A BUILDING. THE BUILDING OWNER WILL BE GIVEN TIME TO FIND SOMEONE TO USE THE BUILDING ONCE AGAIN BEFORE THE PROCESS IS STARTED. MAYOR MORENZ WOULD LIKE TO SEE THE FOLLOWING ADDED TO SECTION D EXEMPTIONS: IN NUMBER 2 ADD THE FOLLOWING RENT OR LEASE; CHANGE NUMBER 4 TO NUMBER 5 WITH NUMBER 4 THAN SAYING CURRENTLY WORKING ON THE BUILDING WITH A PLAN IN PLACE INCLUDING A TIME LINE THAT HAS BEEN APPROVED BY THE ZONING INSPECTOR. COUNCIL MEMBER THOMAS FEELS THERE SHOULD BE SOME KIND OF REGISTRATION PROCESS. COUNCIL AGREED TO TABLE THE THIRD READING OF THE VACANT BUILDING ORDINANCE.

ADAM NEWBOLD ATG REQUESTED PERMISSION TO ADDRESS COUNCIL CONCERNING THIS ORDINANCE. MR NEWBOLD MENTIONED THAT HE DOES NOT LIKE RULES AND REGULATIONS BELIEVING THAT WHAT THE VILLAGE IS TRYING TO ACCOMPLISH COULD BE DONE WITH A NEW ATTITUDE AND THOSE IN THE VILLAGE WORKING TOGETHER TO INTICE BUILDING OWNERS TO CLEAN UP THEIR BUILDINGS. HE FEELS THIS COULD BE A TOWNWITH TAX INCENTIVES OR GRANTS. HE DOES NOT BELIEVE THAT THE LETTERS THE VILLAGE SENT OUT IS A GOOD WAY TO COMMUNICATE WITH BUILDING OWNERS; MAYOR MORENZ STATED THAT THESE ARE NEEDED BECAUSE THERE ARE THOSE WHO DO NOT RETURN CALLS OR WISH TO MEET WITH VILLAGE OFFICIALS. COUNCIL MEMBER GALLO EXPRESSED ONE INSTANCE WHERE HE WAS SITTING IN SAVE A LOT PARKING LOT WHERE HE COULD SEE A BUILDING THAT SITS ONE BLOCK EAST OF A PROPERTY OWNED BY MR NEWBOLD WHERE PIGEONS AND OTHER ANIMALS WERE GOING IN AND OUT OF THE BUILDING, THIS IS A DISGRACE. MR WILSON STATED THAT THERE ARE GRANTS AVAILABLE BUT THEY DO COME WITH STRINGS ATTACHED TO WHICH MR GALLO WARNED REMEMBER THESE GRANTS ARE NOT 100%. MAYOR MORENZ THANKED MR NEWBOLD FOR ATTENDING THE MEETING AND EXPRESSING HIS CONCERNS.

**RE: HIRING OF PART TIME EMPLOYEE IN THE STREET DEPARTMENT**

THE PERSONNEL COMMITTEE MET TO INTERVIEW TWO CANDIDATES FOR A PART TIME MAINTENANCE WORKER POSITION IN THE STREET DEPARTMENT.

SNYDER MADE THE MOTION TO HIRE JASON SCOTT TUCKER PENDING A PRE EMPLOYMENT DRUG TEST FOR THE PART TIME POSITION.

GALLO 2ND

ALL AYES  
MOTION PASSED

**RE: DOG PARK**

COUNCIL MEMBER AND PARKS SUPERVISOR DANA BLACKBURN REPORTED THAT THE PARKS DISTRICT IS WAITING TO GET A MEASUREMENT ON THE AREA TO BE USED FOR THE DOG PARK. ONCE THIS IS DONE THE AGREEMENT WILL BE DRAWN UP FOR REVIEW. MRS BLACKBURN REPORTED SHE HAS PEOPLE WAITING TO HELP ONCE THE WEATHER BREAKS.

**RE: FIRE STATION ROOF REPAIR**

THIS ITEM WAS DISCUSSED DURING THE GUEST SECTION OF THIS MEETING.

**RE: ARCHITECTURAL DESIGN AND REVIEW BOARD FEE SCHEDULE**

JOHN DIECHLER PRESIDENT OF THE DESIGN AND REIVEW BOARD WAS PRESENT AT THE MEETING TO DISCUSS THE APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA) AND THE RELATED FEE SCHEDULE. THE FEES ARE BEING PROPOSED AS FOLLOWS:

PAINT COLOR	NO CHARGE
MINOR REPAIRS	\$10.00
ADDITIONS/SIGNS/OTHER	\$20.00
NEW CONSTRUCTION	\$50.00
DEMOLITION	\$100.00

AFTER THE FACT APPLICATION DOUBLE THE NORMAL FEE OR \$100.00 WHICHEVER IS GREATER AND THE RENOVATIONS MAY NEED TO BE REVISED TO MEET STANDARDS.

WILSON MADE THE MOTION TO APPROVE THE COA APPLICATION AND THE FEE SCHEDULE AS PROPOSED.

THOMAS 2ND

ALL AYES

MOTION PASSED

**RE: RESOLUTION #2015 - LEADS AGREEMENT EXCHANGE**

GALLO MADE THE MOTION TO APPROVE RESOLUTION #2015 - A LEADS AGREEMENT EXCHANGE RESOLUTION WHICH PERMITS ALL ENTITIES ON LEADS TO SHARE INFORMATION.

SNYDER 2ND

ALL AYES

MOTION PASSED

**RE: ENGINEERS STATEMENT OF QUALIFICATIONS**

MAYOR MORENZ REPORTED THAT THE VILLAGE RECEIVED TWO STATEMENTS OF QUALIFICATIONS FOR THE WILLOW BROOK BRIDGE PROJECT. THERE WAS SOME DISCUSSION ON AVAILABLE GRANTS AND TYPES OF BRIDGES. COUNCIL WAS REMINDED THAT THEIR APPROVED SCOPE OF PROJECT WAS FOR A SWINGING BRIDGE TO CHANGE THE TYPE OF BRIDGE A NEW SCOPE WOULD HAVE TO BE APPROVED. IT WAS AGREED TO HAVE COUNCIL OPEN THESE STATEMENT OF QUALIFICATIONS GRADE THEM AS REQUIRED BY THE OHIO REVISED CODE THAN WHILE WORKING WITH THE CHOSEN ENGINEERING FIRM DISCUSS ANY RECOMMENDED CHANGES. THE STATEMENT OF QUALIFICATIONS WILL BE GRADED PRIOR TO THE NEXT REGULAR COUNCIL MEETING.

**RE: TIME CLOCKS**

COUNCIL MEMBER THOMAS REPORTED THAT THE TIME CLOCK IN VILLAGE HALL HAS BEEN BEING USED FOR SEVERAL MONTHS NOW. THE TIME CLOCK SEEMS TO BE WORKING FINE WITH THE EXCEPTION OF SOME EMPLOYEES HAVING AN ISSUE CLOCKING IN OR OUT. MS WONNER WILL REVIEW THE OWNERS MANUAL FOR THE TIME CLOCK TO SEE IF THERE IS AN ALTERNATE WAY FOR EMPLOYEES TO CLOCK IN OR OUT OTHER THAN THE REQUIRED FINGER PRINT. THE OTHER TIME CLOCKS ARE LOADED AND READY TO HAVE EMPLOYEES REGISTER

THEIR FINGER PRINTS TO START USING. COUNCIL WAS REMINDED THAT THERE STILL NEEDS TO BE A TIME CLOCK POLICY WRITTEN TO ENFORCE ANY RULES/REGULATIONS AS DETERMINED BY COUNCIL.

**NEW BUSINESS**

**RE: PUBLIC SAFETY COMMITTEE MEETING**

THE FIRE DEPARTMENT REQUESTED A MEETING WITH THE VILLAGE PUBLIC SAFETY COMMITTEE. THE MEETING WAS SCHEDULED FOR MONDAY JANUARY 29TH AT 6:00 PM.

**RE: STREET/WATER/CEMETERY EMPLOYEES BOOT ALLOWANCE**

GALLO MADE THE MOTION TO AUTHORIZE A \$150.00 BOOT ALLOWANCE TO EACH EMPLOYEE IN THE STREET/WATER AND CEMETERY DEPARTMENTS.

THOMAS 2ND

ALL AYES  
MOTION PASSED

**RE: SIX SETS OF TURN OUT GEAR BLUE LINE LTD**

COUNCIL WAS GIVEN IN THEIR PACKETS A QUOTE FROM BLUE LINE LTD FOR SIX SETS OF TURN OUT GEAR FOR THE FIRE DEPARTMENT. THERE WILL BE SIX SETS PURCHASED IN 2018 TO BRING ALL GEAR INTO COMPLIANCE UNLIKE THE FIVE SETS IN PREVIOUS YEARS; STARTING IN 2018 THIS PURCHASE IS A THREE WAY SPLIT BETWEEN THE VILLAGE CENTER AND ELKRUN TOWNSHIP.

SNDYER MADE THE MOTION TO APPROVE THE PURCHASE OF SIX SETS OF TURN OUT GEAR FROM BLUE LINE LTD IN THE AMOUNT OF \$15,096.00.

GALLO 2ND

ALL AYES WITH THOMAS ABSTAINING  
MOTION PASSED

**RE: ORDINANCE #2014 2017 AMENDED APPROPRIATIONS AS AN EMERGENCY**

GALLO MADE THE MOTION TO SUSPEND THE RULES/REGULATIONS FOR PASSING AN ORDINANCE.

SNDYER 2ND

ALL AYES  
MOTION PASSED

GALLO MADE THE MOTION TO PASS ORDINANCE #2014 THE 2017 AMENDED APPROPRIATIONS AS AN EMERGENCY.

SNYDER 2ND

ALL AYES  
MOTION PASSED

**RE: PAPERLESS PACKETS**

MS WONNER ASK IF COUNCIL WOULD BE INTERESTED IN GETTING PRICES ON TABLETS FOR ALL COUNCIL AND BPA MEMBERS TO HAVE PAPERLESS PACKETS. THERE WAS SOME DISCUSSION ON WHO WOULD OWN THE TABLETS SINCE A FEW MENTIONED THEY WOULD NOT OBJECT TO PURCHASING OR PAYING A PORTION OF THE TABLET. SOLICITOR BICKERTON DISCOURGAGED THIS SINCE THE TABLETS AND ALL THE INFORMATION ON THE TABLET WOULD BE PUBLIC RECORD SINCE USED FOR VILLAGE BUSINESS. MS WONNER WILL WORK ON OBTAINING PRICES FOR TABLETS AND SETTING UP EMAILS FOR COUNCIL AND BPA MEMBERS.

**RE: PUBLIC NUISANCE PROPERTIES**

COUNCIL WAS SHOWN A PICTURE OF PROPERTY AT 502 W WASHINGTON ST WHERE THE BACK OF THE HOUSE WAS DESTROYED IN 2014 WHEN THE MICRO BURST WENT THROUGH TOWN. THIS HOUSE IS LISTED AS BEING FOR RENT OR SALE. MAYOR MORENZ WOULD LIKE TO HAVE THIS HOUSE ALONG WITH THREE OTHER HOUSES IN TOWN 215 W WASHINGTON STREET, A HOUSE ON THE CORNER OF THOMAS AND PINE ST, THEN A HOUSE IN THE FRONT OF THE LAUNDERMAT ON E LINCOLN WAY DECLARED NUISANCES. THE MAYOR IS GOING TO WORK WITH KURT GRESH THE FIRE INSPECTOR AND SOLICITOR BICKERTON TO COMPLETE THE FORM TO BE SENT TO THE COUNTY HEALTH DEPARTMENT.

**RE: STREET COMMITTEE REPORT**

THE STREET COMMITTEE MET BEFORE THIS REGULAR MEETING. THE COMMITTEE TABLED ORDERING A PART FOR THE LEAF MACHINE UNTIL MORE RESEARCH CAN BE DONE.

SNDYER MADE THE MOTION TO APPROVE THE PURCHASE OF 2 TONS OF COLD PATCH AT \$96.00 PER TON, THE CLEANING OF THE DURAPATCHER MACHINE AT A COST OF \$250.00 AND THE PURCHASE OF A TANK OF EMULSION AT A COST OF \$591.25 AS RECOMMENED BY THE COMMITTEE.

THOMAS 2ND

ALL AYES  
MOTION PASSED

**RE: COMMITTEE OF WHOLE MEETING COUNCIL WORK SESSION**

COUNCIL WILL HAVE A COMMITTEE OF THE WHOLE COUNCIL WORK SESSION ON SATURDAY FEBRUARY 3RD AT 7:30 AM.

**FISCAL OFFICER'S REPORT**

THE FINANCIAL REPORT WAS DISTRIBUTED TO COUNCIL IN THEIR PACKETS.

SNYDER MADE THE MOTION TO APPROVE THE FISCAL OFFICER'S REPORT.

DARCY 2ND

ALL AYES  
MOTION PASSED

**MAYOR'S MONTHLY REPORT**

THERE WAS NO REPORT THIS MEETING

**POLICE DEPARTMENT REPORT**

THERE WAS NO REPORT THIS MEETING

**STREET DEPARTMENT REPORT**

THE STREET REPORT WAS DISTRIBUTED TO COUNCIL IN THEIR PACKETS. MR OLIVER REPORTED THE STREET DEPARTMENT MAY BE WORKING SATURDAY JANUARY 27TH FOR A HALF DAY ON POT HOLES. MR COX ASKS TO BE NOTIFIED WHEN THIS DECISION IS MADE.

GALLO MADE THE MOTION TO APPROVE THE STREET DEPARTMENT REPORT.

THOMAS 2ND

ALL AYES  
MOTION PASSED

**PARKS REPORT**

THE PARKS REPORT WAS COVERED UNDER THE DOG PARK SECTION OF THE MEETING.

**MISC**

COUNCIL MEMBER WILSON ANNOUNCED THE DATE OF THE FOUNDERS DAY BREAKFAST IS SATURDAY FEBRUARY 10TH AT THE METHODIST CHURCH. FEBRUARY 24TH THERE WILL BE A WINE ABOUT WINTER FROM 3 - 6 PM COST \$10.00 PER PERSON VARIOUS BUSINESSES IN TOWN WILL BE OFFERING A WINE TASTING. MR WILSON STATED THAT HE HAD SPOKEN WITH TAD HEROLD AT THE COUNTY DEVELOPMENT OFFICE WHO SAID THERE WERE GRANTS AVAILABLE FOR PROJECTS. MR HEROLD SUGGESTED THE VILLAGE HAVE A CENSUS COMPLETED TO VERIFY THE POVERTY LEVEL WHICH DOES DETERMINE SOME OF THE GRANT ELIGIBILITIES. MR WILSON FEELS THE VILLAGE NEEDS TO HAVE A PLANNING COMMISSION TO PLAN FUTURE PROJECTS AND BE PREPARED FOR FUTURE GRANT OPPORTUNITIES.

COUNCIL MEMBER COX QUESTIONED CEMETERY BOARD CHAIR MR JAMES AND BPA CHAIR MS PETRACHKOFF IF ALL WAS OK IN THEIR DEPARTMENTS. MR JAMES MENTIONED THAT THE OFFICE REPAIR IS GOING WELL AND JUST ABOUT FINISHED. THE WALL NEAREST THE CHAPEL HAS NOT BEEN LOOKED AT YET WITH THE WEATHER. MS PETRACHKOFF REPORTED THAT THE BPA HAD A WORK SESSION WITH THE ENGINEER TO DISCUSS SOME UPCOMING PROJECTS AT THE PLANT. A REPRESENTATIVE ALSO ATTENDED THEIR MEETING TOO DISCUSS THE STATE EPA REQUIREMENT FOR AN ASSET MANAGEMENT PLAN. THE BOARD HAS SOME PROJECTS NEAR SHOVEL READY JUST WORKING ON FUNDING.

MR COX CONTINUED TO THANK CENTER TOWNSHIP FOR GRADING ALL OF SALTWELL RD DURING THE LAST SNOWFALL, EVEN THOUGH THE ENTIRE ROAD IS NOT THEIR RESPONSIBILITY. THE TOWNSHIP LAST THURSDAY ACCORDING TO MR COX ALSO OFFERED THE VILLAGE THE USE OF ONE OF THIER TRUCKS AFTER A STREET DEPARTMENT TRUCK BROKE DOWN.

MR COX THANKED THE FIRE DEPARTMENT FOR ATTENDING THE MEETING AND KEEPING COUNCIL INFORMED OF DOINGS AT THE DEPARTMENT. MR COX WILL BE ATTENDING THE UPCOMING MEETING TOO DISCUSS SOME ITEMS WITH THE DEPARTMENT.

WITH NOTHING FURTHER TO COME BEFORE THIS REGULAR COUNCIL MEETING ON JANUARY 23, 2018 THE MEETING ADJOURNED AT 8:15 PM.

---

MAYOR JOSEPH MORENZ

**ATTEST:**

---

TRACEY WONNER FISCAL OFFICER