

VILLAGE OF LISBON, OHIO
INCOME TAX DEPARTMENT
P.O. BOX 42
LISBON, OHIO 44432-0042

VILLAGE OF LISBON, OHIO
RECONCILIATION OF VILLAGE OF LISBON INCOME
TAX WITHHELD FROM WAGES

1. Total number of employees as represented by
Forms W-2 submitted herewith _____

2. Total VILLAGE OF LISBON Income Tax withheld from wages
during _____ as shown by employer's statement
(Form W-2). \$ _____

3. Total VILLAGE OF LISBON Income Tax Withheld during _____, for:
(Form EQR)
Quarter ended March 31, \$ _____
Quarter ended June 30, \$ _____
Quarter ended September 30, \$ _____
Quarter ended December 31, \$ _____

4. TOTAL \$ _____

5. Difference between Lines 2 & 4 \$ _____

*If Line 5 indicates a balance due, the amount thereof should accompany this return; If Line 5 indicates an overpayment, a refund request signed by the employer should be made.

INSTRUCTIONS

The Original of this reconciliation form must be filed with the VILLAGE OF LISBON, P.O. Box 42, LISBON, OH 44432 on or before January 31, unless a written request for extension has been made to and granted by City Income Tax Office. This form must be accompanied by copies of employee's statements (Form W-2) showing: 1) name and address of employer; 2) social security number; 3) gross earnings paid before any payroll deductions; 4) amount of income tax withheld; and 5) name,

address and Lisbon Income Tax Withholding account number of employer. An adding machine tape, or some other type of list, listing the amount of Lisbon income tax withheld, as indicated by individual employee's statements, should be attached thereto. A legible copy of commercially printed W-2 Forms will be accepted by this office without specific approval, if the forms have been approved by the Internal Revenue Service and contain the required information for Lisbon income tax purposes.

If the difference between lines 2 and 4 indicates a balance due, the amount thereof should accompany this return; if the difference indicates an overpayment, attach an explanation.

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If the difference between lines 2 and 4 indicates a balance due, the amount thereof should accompany this return; if the difference indicates an overpayment, attach an explanation.